

Jac-Cen-Del Elementary Title I Information Packet 2022-2023



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JAC-CEN-DEL ELEMENTARY SCHOOL TITLE I SCHOOL PARENT INVOLVEMENT POLICY

Jac-Cen-Del Elementary School intends to follow the parental policy guidelines in accordance with Every Student Succeeds Act (ESSA) signed into law in December 2015 as the update to the Elementary and Secondary Education Act of 1965. ESSA replaces the previous update to the law, the No Child Left Behind Act (NCLB). Jac-Cen-Del Elementary School will distribute this policy to parents of students participating in the Title I Program.

Policy Guidelines

- Convene an annual meeting by the third week of September each school year.
- Explain the requirements and the rights of the parents to be involved with school wide programming.
- Offer a flexible schedule of meetings that parents will be invited to attend. The parents will be notified through the school newsletter and/or messaging system about the meeting topics, times and locations. Our family nights will offer a variety of educational topics to assist parents with ways to help their child/ren be successful in school.
- Involve parents in an organized, ongoing, and timely way to plan, review and improve programs such as the Parental Involvement Policy and School Wide Policy.
- Provide the parent of participating students with:
 - Timely information, which will be communicated through the JCDE website, school newsletters, and social media.
 - Description and explanation of the Indiana State Standards taught at each grade level along with the instructional resources/programs at JCDE.
 - The forms of academic assessment used to measure student progress. Currently, JCDE uses classroom evaluations, NWEA, ILEARN, and STAR assessments to make informed decisions for instruction and predict future academic success.
 - Proficiency levels that students are expected to meet on MCLASS assessments at each benchmark period during the beginning, middle, and end of the year.
 - Opportunities for decision-making related to the education of their child(ren). JCDE invites parents to attend Parent-Teacher conferences and PTO meetings as well as complete surveys to address ways our school can best support student learning.
 - Materials and training on how parents can improve their child's achievement are provided through weekly newsletters, parent resources on JCDE website, and Title I Family Nights.
 - School staff who know how to build ties between home and school.
 - Information sent home in a language and form parents can understand.
 - Appropriate roles for community-based organizations and businesses, and encouraging partnerships with JCDE School.
- Respond to any parent suggestions as soon as practicably possible.
 - Include a ***School-Parent Compact**, which is a written agreement of what schools and parents are each expected to do to help students succeed. (*Copy attached)
- Provide such other reasonable support for parental involvement at parents' request

Any comments indicating parents' dissatisfaction with the school Title I program must be collected and submitted along with the Title I Application for Grant to the Indiana Division of Compensatory Education.

JAC-CEN-DEL ELEMENTARY SCHOOL TITLE I PARENT COMPACT

Families and schools must work together to help students achieve high academic standards. Through a process that includes teachers, families, students, and community representatives, the following agree upon roles and responsibilities that we as partners will carry out to support student success in school and in life.

Staff Pledge

I agree to carry out the following responsibilities to the best of my ability:

- Provide a safe and supportive environment for all my students.
- Teach classes with a challenging, rigorous curriculum that promotes student engagement and achievement.
- Motivate my students to learn and achieve high levels of academic performance.
- Set high expectations for every child to be successful in meeting the Indiana Academic Standards.
- Communicate frequently and meet annually with families about student progress.
- Provide opportunities for parents to volunteer, participate, and observe in my classroom.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- Actively participate in collaborative decision making with parents and school colleagues to make our school accessible and welcoming for families.
- Respect the school, students, staff, and families.

Student Pledge

I agree to carry out the following responsibilities to the best of my ability:

- Come to JCDE ready to learn, work hard and be prepared to follow the Big 3 (Treat others right, Make smart decisions, Maximize your potential)
- Bring necessary materials, completed assignments and homework.
- Know and follow school and class rules.
- Communicate regularly with my parents and teachers about school experiences so that they can help me to be successful in school.
- Limit my TV watching, video game playing, and internet usage.
- Study or read every day after school.
- Respect the school, classmates, staff, and families.

Family/Parent Pledge

I agree to carry out the following responsibilities to the best of my ability;

- Provide a quiet time and place for homework with minimal distractions.
- Read to my child or encourage my child to read every day for a minimum of 20 minutes.
- Ensure that my child attends school every day and gets adequate sleep, regular medical attention, and proper nutrition.
- Regularly monitor my child's progress in school by communicating with teachers and the STI Information Now Home Portal.
- Participate, as appropriate, in decisions about my child's education by attending parent-teacher conferences.
- Communicate the importance of education and learning to my child.
- Respect the school, staff, and families.

Jac-Cen-Del Elementary School
Parents' Right to Know Letter

August 3, 2022

Dear Parents/Guardians:

In accordance with the **Elementary and Secondary Education Act, Section 111(h)(6) PARENTS' RIGHT TO KNOW**, this is a notification from Jac-Cen-Del School Corporation to every parent of a student in a Title I school that you have the right to request and receive information in a timely manner regarding the professional qualifications of your child's classroom teachers. This information regarding the professional qualifications of your child's classroom teachers shall include the following:

- If the teacher has met state qualifications and licensing requirements for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status, in which Indiana qualifications and licensing criteria are waived;
- The teacher's baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications.

If at any time your child has been taught for 4 or more consecutive weeks by a teacher that is not highly qualified, you will be notified by the school of this information.

If you have any questions or concerns, please feel free to contact me at 812.689.4144.

Sincerely,



Dee Budd
Principal

Title I Complaint Procedure Policy

Any individual, organization or agency (complaint) may file a complaint with the Jac-Cen-Del School Corporation (JCSC) if that individual, organization, or agency believes that and alleges that JCSC is violating a federal statute or regulation that applies to a program under Title I, Part A. The complaint must allege a violation that occurred not more than one year prior to the date that the complaint is received, unless a longer period is reasonable because the violation is considered systemic or ongoing.

A complaint must be made in writing and signed by the complainant. The complaint must include the following:

- A statement that the JCSC has violated a requirement of the federal statute or regulation that applies to an applicable program.
- The date on which the violation occurred.
- The facts on which the statement is based and the specific requirement allegedly violated (include citation to the federal statute or regulation).
- A list of the names and telephone numbers of individuals who can provide additional information.
- Whether a complaint has been filed with any other governmental agency, and if so, which agency.
- Copies of all applicable documents supporting the complainant's position.
- The address of the complainant.

The complaint must be addressed to:

Jac-Cen-Del Community School Corporation
Attn: Superintendent
723 North Buckeye St
Osgood, IN 47037

Acknowledgement of Title I Packet

My signature below acknowledges that I have received and will review the Jac-Cen-Del Elementary Title I Information Packet and the Jac-Cen-Del Elementary Parent-Student Handbook. This Information pertains to all JCDE students. The packet includes the following components:

- JCDE Title I Parent Involvement Policy
- JCDE Title I Parent Compact
- JCDE Title I Parents' Right To Know Letter
- Assessment Results
- Parent/Family Nights

Parent Signature

Date _____

Please list all child(ren) and what grades they are in this year.

[illegible]