



OFFICIAL BOARD MEETING MINUTES June 21, 2021

EXECUTIVE SESSION - 5:00 PM Jac-Cen-Del Elementary Office

Notice: IC-5-14-1.5-6.1(d)
Citation: IC 5-14-1.5-6.1(b) (9)
Citation: IC 5-14-1.5-6.1(b) (1)

No other items than those listed were discussed.

REGULAR SESSION – 6:00 PM Jac-Cen-Del Elementary Library

CALL TO ORDER

- There were 3 addition made to the agenda:
 1. Hire of Activities Coordinator
 2. Hire of Double EE Roofing to complete roof project
 3. Hire of High School Assistant Principal

Those in attendance were Jason Wagner, Jason Smith, Debra Roberts, James Westerman, Travis Neal, Ryan Middleton, Fred Unsicker, Trent Whaley, Nancy Means, staff, and patrons.

Motion: Jim Westerman
Second: Travis Neal
Vote: 5 for

ACTION ITEMS

- The board approved the May 17, 2021 regular board meeting minutes.

Motion: Travis Neal
Second: Jason Smith
Vote: 5 for

- The board approved the May 24, 2021 executive board meeting minutes.

Motion: Jim Westerman
Second: Jason Smith
Vote: 5 for

- The board approved payroll and other claims for June 2021.

Motion: Jason Smith
Second: Deborah Roberts
Vote: 5 for

- The board approved permission to advertise the following budgets for 2022. It is further recommended the board approve the superintendent and/or treasurer to make adjustments to said budget as needed.

Operations
Education
Debt Service
Rainy Day

Motion: Jason Smith
Second: Travis Neal
Vote: 5 for

- The board approved the “Resolution for Appropriation of Rainy Day Funds” in the amount of \$25,209.04 for the payment of annuities, retirement bridge, and severance obligations.

Motion: Jim Westerman
Second: Jason Smith
Vote: 5 for

- The board approved the 2021-2022 Support Staff package as presented.

Motion: Travis Neal
Second: Jim Westerman
Vote: 5 for

- The board approved the 2021-2022 Administration package as presented.

Motion: Jason Smith
Second: Jim Westerman
Vote: 5 for

- The board approved the 2021-2022 elementary student handbook as presented.

Motion: Jason Smith
Second: Deborah Roberts
Vote: 5 for

- The board approved the 2021-2022 high school student handbook as presented.

Motion: Jason Smith
Second: Travis Neal
Vote: 5 for

- The board approved the JCD / Manderley MOU Agreement as presented.

Motion: Jason Smith
Second: Jim Westerman
Vote: 5 for

- The board approved the resignation of Alyssa Moorman as junior high volleyball coach effective immediately.

Motion: Deborah Roberts
Second: Jim Westerman
Vote: 5 for

- The board approved the hire of Kate Todd as Activities Coordinator per Administration Contract pay and benefits for the 2021-2022 school year. This hire will be pending job description and expectations as reviewed by the board and approved by them via e-mail.

Motion: Jim Westerman
Second: Deborah Roberts
Vote: 5 for

- The board approved the hire of Jason Hughes as Jr./Sr. High School Assistant Principal per Administration Contract pay and benefits for the 2021-2022 year.

Motion: Travis Neal
Second: Jason Smith
Vote: 5 for

- The board approved the hire of MacKenzie Corbin as elementary teacher for the 2021-2022 school year per Master Contract pay and benefits.

Motion: Jim Westerman
Second: Jason Smith
Vote: 5 for

- The board approved the hire of Melissa Sanders as elementary teacher for the 2021-2022 school year per Master Contract pay and benefits.

Motion: Jason Smith
Second: Jim Westerman
Vote: 5 for

- The board approved the following cafeteria vendors: Velvet Ice Cream (frozen novelties), Klosterman’s (bakery), Commercial Food (snacks and beverages), US Food products (main line), and Deans (dairy).

Motion: Deborah Roberts
 Second: Travis Neal
 Vote: 5 for

- The board approved the technology service agreement with Computer Solutions and Innovations for the 2021-2022 school year.

Motion: Travis Neal
 Second: Jason Smith
 Vote: 5 for

- The board approved the “Post Covid Re-Opening Plan” for 2021-2022 school year.

Motion: Travis Neal
 Second: Jason Smith
 Vote: 5 for

- It is recommended the board approve the hire of Double E Roofing for upcoming roof project.

Motion: Jim Westerman
 Second: Travis Neal
 Vote: 5 for

SUPERINTENDENT REPORT

Superintendent Middleton reported on the following items:

- Completed flooring and maintenance projects in the buildings. Hoping to have an elementary STEM room complete by late July; which will be funded by grant dollars. Would like to update furniture and activities center given by Title I Fund for elementary library.

BOARD COMMENTS

- The board commented on the relief of being able to complete roof work with CARES Act money.

PATRON COMMENTS

- A brief discussion with a patron was held about the support staff package.
- A patron asked for an explanation of what an activities coordinator is responsible for.

NEXT MEETING

- The next regular meeting of the Jac-Cen-Del School Board of Trustees will be held on Monday, July 19, 2021 at 6:00 PM at the Jac-Cen-Del Elementary Library.

ADJOURNMENT

Motion: Jim Westerman
 Second: Travis Neal
 Vote: 5 For